



# Beechworth Chain Gang Incorporated Committee of Management Minutes

7.00pm Thursday 1 September 2022

## Location

Bridge Road Brewery

## Present

Brendan Grigg, Ian Burns, Paul Fitzgerald, Christie Rodda (minutes), Tom Meredith and Luc Plowman (Chair)

## Apologies

Lynn Frerichs (President) and Maria Kraus (Treasurer), Jenny Griffiths (secretary) and Richard Lloyd

## Acknowledgement of Country

We respect and honour Aboriginal and Torres Strait Islander Elders past, present and future. We acknowledge Aboriginal and Torres Strait Islander peoples' stories, traditions and living cultures on this land and commit to building a brighter future together.

We recognise that sovereignty was never ceded. Always was, always will be, Aboriginal land.

## Declaration of Conflict of Interest

Committee members are to declare any conflicts of interest.

Agenda Item	Details
<b>Minutes of the previous meetings</b>	Motion <i>That the minutes from the 14.07.22 and 04.08.22 meetings be confirmed as a correct record.</i> Moved: Luc Plowman Seconded: Tom Meredith <i>NB. Minutes are now being uploaded onto the BCG website, and an invitation is extended to all members for every committee meeting.</i>
<b>Correspondence Report</b>	Outgoing: <ul style="list-style-type: none"><li>• BCG declined the invitation to attend the Lion's Club Community Volunteer Expo</li></ul> Incoming:

	<ul style="list-style-type: none"> <li>• None tabled</li> </ul>
<b>Toilets</b>	No update. Planning is still with Steve Oke at this stage.
<b>Treasurer's Report</b>	Deferred to the next meeting when our Treasurer will be back from holidays.
<b>New Members</b>	<p>Current members: 225</p> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 10px;"> <input type="checkbox"/> <b>Contact</b> ▾ </div> <ul style="list-style-type: none"> <li><input type="checkbox"/> <span style="background-color: #e6e6e6; padding: 2px 5px;">EA</span> Eli Archer <span style="float: right;">A</span></li> <li><input type="checkbox"/> <span style="background-color: #e6e6e6; padding: 2px 5px;">RA</span> Rafferty Archer <span style="float: right;">A</span></li> <li><input type="checkbox"/> <span style="background-color: #e6e6e6; padding: 2px 5px;">CC</span> Charlie Cook <span style="float: right;">A</span></li> <li><input type="checkbox"/> <span style="background-color: #e6e6e6; padding: 2px 5px;">JD</span> Joshua Dielman <span style="float: right;">A</span></li> <li><input type="checkbox"/> <span style="background-color: #e6e6e6; padding: 2px 5px;">NH</span> Nate Holden <span style="float: right;">A</span></li> <li><input type="checkbox"/> <span style="background-color: #e6e6e6; padding: 2px 5px;">EM</span> Evie Mcarthur <span style="float: right;">A</span></li> <li><input type="checkbox"/> <span style="background-color: #e6e6e6; padding: 2px 5px;">KM</span> Kasper Mcarthur <span style="float: right;">A</span></li> <li><input type="checkbox"/> <span style="background-color: #e6e6e6; padding: 2px 5px;">FM</span> Floret Meredith <span style="float: right;">A</span></li> <li><input type="checkbox"/> <span style="background-color: #e6e6e6; padding: 2px 5px;">PN</span> Paul Nankervis <span style="float: right;">A</span></li> <li><input type="checkbox"/> <span style="background-color: #e6e6e6; padding: 2px 5px;">AN</span> Anna Novak <span style="float: right;">A</span></li> <li><input type="checkbox"/> <span style="background-color: #e6e6e6; padding: 2px 5px;">TP</span> Ted Pritchard <span style="float: right;">A</span></li> <li><input type="checkbox"/> <span style="background-color: #e6e6e6; padding: 2px 5px;">JR</span> Joseph Rosenbrock <span style="float: right;">A</span></li> <li><input type="checkbox"/> <span style="background-color: #e6e6e6; padding: 2px 5px;">DT</span> David Taylor <span style="float: right;">A</span></li> </ul> <p>Motion  <i>That the new members are accepted.</i>  Moved: Christie Rodda  Seconded: Luc Plowman</p>
<b>Motions of which notice has been given</b>	N/A
<b>Matters arising from the minutes</b>	See Action Items - Appendix 1
<b>Child Safety</b>	Update from Christie Rodda including the new Child Safety Policy, new Child Safety Responding And Reporting Obligations Policy and Procedure.

	<p>Proposed training for JRP Group Instructors and Committee and the Incident reporting system.</p> <p>Proposal: We adopt the “Child Protection and Safeguarding” online module by Play By The Rules/Sports Integrity Australia as our mandatory club Child Safe training.</p> <p>Moved: Christie Rodda</p> <p>Seconded: Brendan Grigg</p>
<p><b>General business</b></p>	<p><b>Social Media Policy</b></p> <ul style="list-style-type: none"> <li>Christie Rodda outlined a proposed Social Media Policy. She will compose this policy and present it to the committee for comment and endorsement at the next meeting.</li> </ul> <p><b>Working Bees</b></p> <ul style="list-style-type: none"> <li>Luc Plowman: proposed use of app Heja to help communicate; discussed promoting working bees as an opportunity for club socialisation and no experience of trail maintenance needed; proposed monthly working bees and asked that members attend two per year (in order to meet Epic trail maintenance hours requirement)</li> </ul> <p><b>Epic Trail</b></p> <ul style="list-style-type: none"> <li>Luc Plowman provided an update including the 5-6 segments that still need name suggestions and maintenance: we need several more people to undertake Trail Maintenance course and can then lead working bee groups. See Luc’s Epic Trail document on the G drive. Luc proposes that ISC fund a part-time trail maintenance manager/lead and that the trailhead at Lake Sambell is managed completely by ISC and will put this to Gavin from Yack Tracks when he meets with him in several weeks to merge our plans to approach Epic</li> </ul> <p><b>JRP</b></p> <ul style="list-style-type: none"> <li>Brendan updated on JRP. JRP jerseys are being manufactured and will be ready for term 4. We may need another Foundation Instructor course soon - Christie will contact Cearna at Aus Cycling to discuss this. Committee to discuss the use of the app Heja as a communication platform for JRP (and other BCG events, including working bees).</li> </ul> <p><b>Five-Year Plan</b></p> <ul style="list-style-type: none"> <li>Still waiting on the draft plan to be communicated to BCG members.</li> </ul> <p><b>2022 AGM date</b></p>

	<ul style="list-style-type: none"> <li>• Meeting to be held at the park, weather backup Bridge Road Brewery. Confirm the change of date to 6.00pm on <b>Thursday 20 October</b>. Encourage members to come along at 5.00pm and head out for a ride.</li> <li>• To decide who is promoting the event.</li> </ul> <p><b>Cyclocross August Race</b></p> <ul style="list-style-type: none"> <li>• Race report.</li> </ul> <p><b>Trail Audit</b></p> <ul style="list-style-type: none"> <li>• AC has completed the trail audit and submitted the report to ISC and BCG.</li> </ul> <p><b>Trail Counter</b></p> <ul style="list-style-type: none"> <li>• See appendix.</li> </ul> <p><b>Grants update</b></p> <ul style="list-style-type: none"> <li>• No further news.</li> </ul> <p><b>Granite Guys</b></p> <ul style="list-style-type: none"> <li>• Tom Meredith provided an update: Sally is setting up an expression of interest page on the website. Tom has spoken to Indi from FLB and tentatively locked in dates in October. A nominal fee will be charged, and Indi has offered her website to manage this.</li> </ul> <p><b>Bike Park Plan</b></p> <ul style="list-style-type: none"> <li>• No change; pending ISC and PV discussions.</li> </ul> <p><b>20 Year Anniversary of Beechworth MTB Park</b></p> <ul style="list-style-type: none"> <li>• May 2023 - Paul Fitzgerald to lead a discussion in coming months.</li> </ul> <p><b>Logging volunteer hours</b></p> <ul style="list-style-type: none"> <li>• Paul has written two documents regarding 'how to' log volunteer hours.</li> </ul> <p><b>Buy, Swap and Sell Day</b></p> <ul style="list-style-type: none"> <li>• See if we can tie this into a working bee, JRP or other club event</li> </ul>
<p><b>Business without notice</b></p>	<p>Discussion regarding the area of CoM land adjacent to the golf course - has been further damage to the small shed and destruction of tabletop jumps by unknown people in an attempt to return them to gaps. Luc has placed further signs in this area and discussed with several parents of the</p>

	<p>youth known to frequent this area to advise that we cannot have gap jumps or further alterations without approval from CoM.</p> <p>Ian advised details regarding the Gravelista kids' ride on 3rd September, which the club has been asked to run (in return for \$1000 they will put toward a club junior project). There is some feedback to be given to the organisers about the organisation and details of this event if necessary.</p>
<b>Next meeting</b>	AGM - 20th October 2022
<b>Closure</b>	There being no further business, the Chairperson thanked the members for attending and closed the meeting at 9.11pm

## Appendix One - Action Items

Item	Details	Who	Update
Provide update to DEWLP on plans for MTB park		LF	BCX Projects is working on a plan now. ISC will need to approve the plan as they will take over the park's third-party management. BCG to endorse the plan first. 1/9 AusCycling report has been endorsed by the committee and has been forwarded to ISC - awaiting their response.
Key Register	Planned procedure - Committee members to have a key and sign keys out to club members as needed.	LP	Locks have been changed
Leve 0 Coaching Course	Increased # of members who are accredited coaches	CR	17/04/21 Six BCG members completed the course <b>Completed</b>
Use of prison COM land	Beechworth Prison - contact is Terry Jose	LF, IB & RL	Lyn and Richard met with Bill Love and worked through options. RL taking the lead on this project. 02/12/21 Refer to minutes 10/2/22 On hold until the audit is complete 28/04/22 LF will contact Terry Jose to give an update and maintain contact.
TidyHQ QR Code	Create a QR code to include on signage at MTB park and on socials & Trailforks for people to	RL	RL to create a QR code and get a sticker made up for the MTB Park. 2/12/21

Item	Details	Who	Update
	make donations to BCG for trail maintenance		Code developed. <b>Completed</b>
Child Safe Policy	Current policy to be uploaded to BCG website	CR	2/12/21 Policy uploaded to BCG website <b>Completed</b>
Dingle Block Trails	Work with DEWLP to sanction trails in the Stanley Dinle Block region	LP	02/21/21 Ian has the map for the region. Ian to understand the DEWP approval process by talking with Richard from Yack Tracks prior to the commencement of the official conversation with DEWLP. 10/02/22 Refer to Committee meeting minutes. Masterplan funding is pending an announcement on 09/22 22/06/22 Masterplan funding was unsuccessful. LP is planning to have a discussion with Simon from DEWLP. 1/9/22 DEWLP is willing to engage further on this issue once we have sorted issues around the MTB park, jumps track and Epic trail.
New Child Safety Standards	Commission for Children and Young People have released new Child Safe Standards (were seven standards, now eleven standards)	CR & JG	22/06/22 Refer to Committee meeting minutes.
EmergencyPlus What3Words	Encourage BCG members to download these apps in case of emergency	RL	02/21/21 RL to prepare information for communication to members via newsletter and socials.

Item	Details	Who	Update
			10/02/22 JG to ask SH to regularly communicate this to members. <b>Completed</b>
Planned burns	DEWLP are planning prescribed burns in the Beechworth region	JG	10/02/22 JG to ask SH to communicate this Infomation to members via newsletter and socials. <b>Completed</b>
Soil Searching Day	BCG to work with Specialized to have a Soil Searching Day at the MTB park. Opportunity to learn trail maintenance skills, have a trail maintenance session and raise funds through a raffle of a Specialized bike.	LF	10/02/22 JG to communicate to other cycling clubs in NE <b>Completed</b> 28/04/22 Refer to Committee Meeting Minutes - very successful project. <b>Completed</b>
Trail Counter	BCG requires a new trail counter to position on various trails	LP	10/02/22 Refer to Committee Meeting Minutes - purchase approved 22/06/22 Refer to Committee Meeting Minutes - purchased and in position 1/9/22 Luc advised counter numbers: <ul style="list-style-type: none"> <li>- MTB park lowest 25/day in winter, 75-80/day in January</li> <li>- Therapy trail currently 6-10/day</li> <li>- Flowpoke currently 1-2/day</li> </ul>
Teenage Girls' MTB	BCG to host a regular session for teenage girls (to	IB	28/04/22



Item	Details	Who	Update
Program	follow on from success in JRP)		IB and Clayton Neil to prepare a proposal. BCG Committee agreed to the project in principle. 1/9/22 No progress - Ian thinks this is probably not feasible due to a lack of ability to commit for those who have previously shown interest. <b>To be removed as action item</b>
GOAT event	Event organisers have requested support from BCG to provide event marshalls (with a financial incentive for the club)	JG	10/02/22 BCG has little capacity to help the event, but JG will post out to members. <b>Completed</b>
Rider Development - Update on website			02/12/21 CR to ask SH to remove wording from website 10/02/22 LF to ask SH to remove wording from website <b>Completed</b>
Ritchie's Community Fundraising	Shoppers at Ritchie's IGA in Beechworth can nominate a local organisation for their points - corresponds to donations that raise considerable funds for the club	JG	10/02/22 JG to ask SH to communicate this program to BCG members and ask them to nominate BCG for their points. <b>Completed</b>
Log volunteer hours	TrailForks has the capacity for people to log their trail maintenance hours. It is important that BCG can track volunteer hours for funding, grant applications etc.	PF	02/06/22 PF confirmed that TrailForks has this capability. 14/07/22 PF to write a guide on how to do with (speak with Yack Tracks)

Item	Details	Who	Update
Club Merch	RL looking into; will try and use drop shipping instead of carrying stock ourselves	RL	Nil update