



Beechworth Chain Gang Incorporated Committee of Management Minutes

7.00pm Thursday 15 December 2022

Location

Bridge Road Brewery

Present

Lynn Frerichs (President), Luc Plowman, Adrian Rodda, Steve Martin, Ross Baker, Joe Arblaster, Tom Meredith, and Jenny Griffiths (Secretary)

Apologies

Maria Kraus (Treasurer), Paul Fitzgerald, Brendan Grigg, and Rowena Gould

Acknowledgement of Country

We respect and honour Aboriginal and Torres Strait Islander Elders past, present and future. We acknowledge Aboriginal and Torres Strait Islander peoples' stories, traditions and living cultures on this land and commit to building a brighter future together.

We recognise that sovereignty was never ceded. Always was, always will be Aboriginal land.

Declaration of Conflict of Interest

Committee members to declare any conflicts of interest.

Agenda Item	Details
Minutes of the previous meetings	Motion <i>That the minutes from the 22.11.10 meeting be confirmed as a correct record.</i> Moved: Adrian Seconded: Luc <i>All in favour</i> <i>NB. Minutes are now being uploaded onto the BCG website, and an invitation is extended to all members for every committee meeting.</i>
Circular Resolutions	None

Correspondence Report	<p>Outgoing:</p> <ul style="list-style-type: none"> ● Payment to Terrain Trails (jumps redevelopment) and AusCycling (club registration) <p>Incoming:</p> <ul style="list-style-type: none"> ● Invoice for Terrain Trails ● Indigo Shire Council 2021-2022 asset maintenance grant ● CLUBMAP plans 							
Toilets	No change; still waiting on land manager approvals							
Treasurer's Report	<p>Motion</p> <p><i>That the finance report tabled at 15.12.22 Committee Meeting be confirmed as a correct record.</i></p> <p>Moved: Jenny</p> <p>Seconded: Luc</p> <p><i>All in favour</i></p>							
New Members	<table border="1" data-bbox="453 996 874 1332"> <tr><td>Alan DOUGHTY</td></tr> <tr><td>Jessica Littlejohn</td></tr> <tr><td>Theo Hutchings</td></tr> <tr><td>Brad Matthews</td></tr> <tr><td>Earnest Byrne</td></tr> <tr><td>andrew lansdell</td></tr> <tr><td>Joanne Hymus</td></tr> </table> <p>Motion:</p> <p><i>That the new members are accepted.</i></p> <p>Moved: Jenny</p> <p>Seconded: Ross</p> <p><i>All in favour</i></p>	Alan DOUGHTY	Jessica Littlejohn	Theo Hutchings	Brad Matthews	Earnest Byrne	andrew lansdell	Joanne Hymus
Alan DOUGHTY								
Jessica Littlejohn								
Theo Hutchings								
Brad Matthews								
Earnest Byrne								
andrew lansdell								
Joanne Hymus								
Motions of which notice has been given	N/A							
Matters arising from the minutes	See Action Items - Appendix 1							
Child Safety	<p>Motion: That the revised Child Safety Policy and Child Safe Code of Conduct and the new Child Safety Responding and Reporting Obligations Policy and Procedure are adopted.</p>							

	<p>Moved: Ross Seconded: Joe <i>All in favour</i></p> <p><i>Jenny Griffiths will coordinate the communication of these important documents and all Committee members and JRP volunteers to sign the revised Code.</i></p>
<p>General business</p>	<p>End of Year Celebration Report (AR)</p> <ul style="list-style-type: none"> ● On the way to Stanley Pub, riders split into 2 groups. From all reports, everyone had fun. ● Stanley Pub provided a great venue. Next time I will direct Sally more specifically with food as I feel the style of food didn't match the crowd. ● Roughly 35-40 people attended <p>Working Bee Report (LP)</p> <ul style="list-style-type: none"> ● Excellent turnout and plenty of good work completed. ● Lots more to do, unfortunately. ● Next working bee Jan 21 flame trees. ● Photos and text sent to Sal. ● Tom recommended getting something made when our trails are closed for trail maintenance/redevelopment. Luc to follow up. <p>Committee roles (based on CLUBMAP recommendations) (LF)</p> <ul style="list-style-type: none"> ● Volunteer coordinator - to look at in 2023 ● Over 55 funding - Lynn and Jenny to follow up ● Sponsorship coordinator - to look at in 2023 ● Membership coordinator - Rowena TBC ● Trails Sub-committee - Flame Trees Trail Manager, Epic Trails Manager, MTB Park Trails Manager and Trails Manager (includes project and strategy). <p>Heja App (LF)</p> <ul style="list-style-type: none"> ● Steve will set up the Heja for all club events (currently JRP, Granite Guys/Girls, working bees) starting with the 21 January working bee and Term 1 JRP. <p>Epic Trail (LF/LP)</p> <ul style="list-style-type: none"> ● ISC has asked that no club members create Strava segments for the trail until it is officially opened by a Federal Government official in March 2023.

JRP (BG)

- Last session for Term 4 this week. Registrations were 62, including trial participants in the last few weeks.
- 5 additional members through the Foundation level instructor program weekend just gone. Currently, around 20 certified instructors are regularly involved in the program.
- Proposing a PDP thankyou day with Indi (Fastline Bikademy) prior to next term for 2022 instructors and helpers. Indi is willing to offer this for free, though she can't ride at the moment so it would be trail-side training. Will put this out to the group to see what dates work.
- For next term, planning a move to Heja for administration and communication. Also looking to review the group structure so that there is an emphasis on skill development and progression.
- Old Beechworth Gaol donated 60 x \$5 vouchers for JRP participants this term. Thank you!

Five-Year Plan (JG/LF)

- Floret Meredith expertly analysed the data from the club survey and came up with the following:
 - VISION: Our vision is of an inclusive, active and family-oriented cycling club that offers excellent trails, facilities and programs for a diverse range of riding for all of our club members and the wider community.
 - MISSION: To be a supportive and inclusive community that increases participation in mountain biking, supports the development of riders and improves our community's trails and facilities.
 - VALUES: We love cycling at any level. We proudly lead our inclusive cycling community. We help people feel they belong, and develop our trail network sustainably. Safety is our non-negotiable. We thrive on getting out there.
- MOTION: That the above Vision, Mission and Values be adopted by the BCG.

Moved: Lynn

Seconded: Luc

All in favour

Trails (LP)

Motion: Club to purchase a new chainsaw backpack:

Moved: Luc

Seconded: Tom

All in favour

- Following clubmap session: break up trails role into 4:

- MTB park trail manager
- Flame trees trail manager
- Epic trail manager
- New trails approval role

Jumps Line at MTB park (LP/LF)

- Completed by Terrain Trails. Most people agree it is a vast improvement.

Grants update (LF)

- Request for a variation of funding to the Stronger Communities Fund from a toilet to a skills park (DELWP has given written approval). Terrain Trails and Rob Holden have provided quotes <https://drive.google.com/drive/folders/1QHi0oq1nsdvrJyEj15DUmP82-iQB7lms>

Granite Guys (TM)

- Going great. Potential for shuttles as a celebration and final social event for finishing the course.

Bike Park Trail Sanctioning (LF)

- “Parks Victoria, Indigo Shire and DELWP met on 25 November to further discuss who would be best placed to take on the management of the MTB Park into the future and the mechanisms available to formalise this management. Parks Victoria has commenced our pre-approvals due diligence requirements and has submitted a “future act” notification pursuant to the *Native Title Act 1993* to provide the relevant traditional owner groups with an opportunity to comment on the proposal of issuing a lease to a third party to formalise the management of the MTB Park. Once a response is received, Parks Victoria can commence the next steps of the planning process.”
- Jaclyn Symes has also offered to speak with the Minister's Office on our behalf to help get some action for us.

Australian Sports Foundation (JG)

Jenny and Lynn will follow this up for donations to maintain the MTB Park.

20 Year Anniversary of Beechworth MTB Park (PF)

- May 2023 - Paul Fitzgerald to lead

Buy, Swap and Sell Day

	<ul style="list-style-type: none"> • See if we can tie this into a working bee, JRP, or another club event (retain on the agenda; to add to working bee in future). • To be held in conjunction with March 2023 working bee. <p>Club Merchandise</p> <ul style="list-style-type: none"> • Korinne Arblaster is keen to help with this. BCG to discuss what items to include and drop-shipping/carrying inventory. Ross to assist Korinne.
Business without notice	Nil
Next meeting	7pm on 16 February at Bridge Road Brewers.
Closure	There being no further business, the Chairperson thanks the members for attending and closes the meeting at 8:50pm

Appendix One - Action Items

Item	Details	Who	Update
Provide update to DEWLP on plans for MTB park		LF	BCX Projects is working on a plan now. ISC will need to approve the plan as they will be taking over third-party management of the park. BCG to endorse the plan first. 1/9 AusCycling report has been endorsed by committee and has been forwarded to ISC - awaiting their response.
Key Register	Planned procedure - Committee members to have a key and sign keys out to club members as needed.	LP	Locks have been changed
Level 0 Coaching Course	Increased # of members who are accredited coaches	CR	17/04/21 Six BCG members completed the course Completed
Use of prison COM land	Beechworth Prison - contact isTerry Jose	LF, IB & RL	Lyn and Richard met with Bill Love and worked through options. RL taking the lead on this project. 02/12/21 Refer to minutes 10/2/22 On hold until the audit is complete 28/04/22 LF will contact Terry Jose to give an update and maintain contact.
TidyHQ QR Code	Create a QR code to include on signage at MTB park and on socials & Trailforks for people to	RL	RL to create a QR code and get a sticker made up for the MTB Park.

Item	Details	Who	Update
	make donations to BCG for trail maintenance		2/12/21 Code developed. Completed
Child Safe Policy	Current policy to be uploaded to BCG website	CR	2/12/21 Policy uploaded to BCG website Completed
Dingle Block Trails	Work with DEWLP to sanction trails in the Stanley Dingle Block region	LP	02/21/21 Ian has the map for the region. Ian to understand the DEWP approval process by talking with Richard from Yack Tracks prior to commencement of official conversation with DEWLP. 10/02/22 Refer to Committee meeting minutes. Masterplan funding is pending an announcement on 09/22 22/06/22 Masterplan funding was unsuccessful. LP is planning to have a discussion with Simon from DEWLP. 1/9/22 DEWLP willing to engage further on this issue once we have sorted issues around the MTB park, jumps track and Epic trail.
New Child Safety Standards	Commission for Children and Young People have released new Child Safe Standards (were seven standards, now eleven standards)	CR & JG	22/06/22 Refer to Committee meeting minutes.
EmergencyPlus	Encourage BCG members to download these apps	RL	02/21/21

Item	Details	Who	Update
What3Words	in case of emergency		RL to prepare information for communication to members via newsletter and socials. 10/02/22 JG to ask SH to regularly communicate this to members. Completed
Planned burns	DEWLP are planning prescribed burns in the Beechworth region	JG	10/02/22 JG to ask SH to communicate this information to members via newsletter and socials. Completed
Soil Searching Day	BCG to work with Specialized to have a Soil Searching Day at the MTB park. Opportunity to learn trail maintenance skills, have a trail maintenance session and raise funds through a raffle of a Specialized bike.	LF	10/02/22 JG to communicate to other cycling clubs in NE Completed 28/04/22 Refer to Committee Meeting Minutes - very successful project. Completed
Trail Counter	BCG requires a new trail counter to position on various trails	LP	10/02/22 Refer to Committee Meeting Minutes - purchase approved 22/06/22 Refer to Committee Meeting Minutes - purchased and in position 1/9/22 Luc advised counter numbers: <ul style="list-style-type: none"> - MTB park lowest 25/day in winter, 75-80/day in January - Therapy trail currently 6-10/day - Flowpoke currently 1-2/day

Item	Details	Who	Update
Teenage Girls' MTB Program	BCG to host a regular session for teenage girls (to follow on from success in JRP)	IB	28/04/22 IB and Clayton Neil to prepare a proposal. BCG Committee agreed to the project in principle. 1/9/22 No progress - Ian thinks this is probably not feasible due to lack of ability to commit for those who have previously shown interest. To be removed as action item
GOAT event	Event organisers have requested support from BCG to provide event marshalls (with a financial incentive for the club)	JG	10/02/22 BCG has little capacity to help the event, but JG will post out to members. Completed
Rider Development - Update on website			02/12/21 CR to ask SH to remove wording from website 10/02/22 LF to ask SH to remove wording from website Completed
Ritchie's Community Fundraising	Shoppers at Ritchie's IGA in Beechworth can nominate a local organisation for their points - corresponds to donations that raise considerable funds for the club	JG	10/02/22 JG to ask SH to communicate this program to BCG members and ask them to nominate BCG for their points. Completed
Log volunteer hours	TrailForks has the capacity for people to log their trail maintenance hours. It is important that BCG can track volunteer hours for funding, grant	PF	02/06/22 PF confirmed that TrailForks has this capability. 14/07/22

Item	Details	Who	Update
	applications etc.		PF to write a guide on how to do with (speak with Yack Tracks)
Club Merch	RL looking into; will try and use drop shipping instead of carrying stock ourselves	RL	Nil update
Snake kits	Organise snake kit tins for MTB Park and Flame Trees	JA	
Trailhead Plan	Masterplan of the trailhead that includes skills, carpark, toilets etc.		MTB Park Manager
Club day	Heap of events offered for all club members, possibly Sep/Oct 2023	AR	