



Beechworth Chain Gang Incorporated Committee of Management Minutes

7.00pm Thursday 16 February 2023

Location

Bridge Road Brewery

Present

Lynn Frerichs (President), Adrian Rodda, Steve Martin, Tom Meredith, Paul Fitzgerald, Brendan Grigg, and Rowena Gould

Apologies

Jenny Griffiths (Secretary), Maria Kraus (Treasurer), Joe Arblaster, Luc Plowman, Ross Baker

Acknowledgement of Country




















We respect and honour Aboriginal and Torres Strait Islander Elders past, present and future. We acknowledge Aboriginal and Torres Strait Islander peoples' stories, traditions and living cultures on this land and commit to building a brighter future together.

We recognise that sovereignty was never ceded. Always was, always will be Aboriginal land.

Declaration of Conflict of Interest

Committee members to declare any conflicts of interest.

Agenda Item	Details
Minutes of the previous meetings	Motion <i>That the minutes from the 22.11.15 meeting be confirmed as a correct record.</i> Moved: Steve Seconded: Rowena <i>All in favour</i> <i>NB. Minutes are now being uploaded onto the BCG website, and an invitation is extended to all members for every committee meeting.</i>
Circular Resolutions	None

Correspondence Report	Nothing reported
Toilets	No change; still waiting on land manager approvals
Treasurer's Report	<p>Motion</p> <p><i>That the finance report tabled at 17.02.23 Committee Meeting be confirmed as a correct record.</i></p> <p>Moved: Paul</p> <p>Seconded: Adrian</p> <p><i>All in favour</i></p>
New Members	<p>19 new members</p> <ul style="list-style-type: none"> <input type="checkbox"/>  Edmond Beaumont A <input type="checkbox"/>  Dustin Brosig A <input type="checkbox"/>  Jemma Douglas A <input type="checkbox"/>  Rowan Doyne A <input type="checkbox"/>  Brenton Kaitler A <input type="checkbox"/>  Ben Kraus A <input type="checkbox"/>  Lily Kraus A <input type="checkbox"/>  Louis Kraus A <input type="checkbox"/>  Maria Kraus A <input type="checkbox"/>  Maurice Kraus A <input type="checkbox"/>  Matthew Lorback A <input type="checkbox"/>  Oscar Lorback A <input type="checkbox"/>  Lewis Matthews A <input type="checkbox"/>  Alex Mccann A <input type="checkbox"/>  Eleanor Mccann A <input type="checkbox"/>  Ryan McCann A <input type="checkbox"/>  Arthur McLeod A <input type="checkbox"/>  Quinn McManamny A <input type="checkbox"/>  Max Wood A <p>Motion:</p> <p><i>That the new members are accepted.</i></p> <p>Moved:</p> <p>Seconded:</p> <p><i>All in favour</i></p>

Motions of which notice has been given	N/A
Matters arising from the minutes	See Action Items - Appendix 1
Child Safety	Update to be provided by Jenny. BG: a Child Safe training session with JRP coaches occurred in Feb 2023.
General business	<p>Working Bee Report Flame Trees (LP)</p> <ul style="list-style-type: none"> ● A great turnout, plenty got done, and the trail is now open again. Still, more leaf blowing and some small repairs to do ● ACTION: Create an attendance sheet to sign in and out of sessions. <p>Committee roles (based on CLUBMAP recommendations) (LF)</p> <ul style="list-style-type: none"> ● Review club structure (Next meeting) <ul style="list-style-type: none"> ○ https://drive.google.com/file/d/1E25aMRdwW7KJRFEgKfGfRfVf3Z182i-R4/view?usp=share_link ○ https://docs.google.com/document/d/1qgcoWTTnKe0EDZlqi02xNqMfDmGI5num/edit?usp=share_link&oid=114420882238620418677&rtpof=true&sd=true ● Volunteer coordinator - PD here (TBD) ● Sponsorship coordinator (include Australian Sports Foundation and fundraising?) Steve - PD ● Membership coordinator - Rowena PD ● All other position descriptions here ● Over 55 funding - Lynn and Jenny to follow up ● Trails Sub-committee - Flame Trees Trail Manager: Luc, Epic Trails Manager: Derek and Brenton, MTB Park Trails Manager: Morgs and Luke and Trails Manager (includes project and strategy): Luc. ● Social/Events Coordinator: Adrian ● Race Promotions: Steve ● JRP Assistant: there may be a need in the future. <p>Heja App</p> <ul style="list-style-type: none"> ● Steve to provide an update - summary of the pilot here (for discussion) ● BG: Keep using WhatsApp for JRP for this term <p>Epic Trail (LF/LP)</p>

- We need to get segment names sorted and loops uploaded onto Trailforks ASAP. Have 15 name suggestions for 4 segments, which will get Sally to send them out for voting
- Update from Callum: “Epic Trail Stage 3 trail works are 50% complete, should be fully complete by end Feb – the last piece will be the HVP land area. Bridgeworks are the key – there are 120m worth of platforms and bridges – work is starting on these on Monday next week (6 Feb). I don’t anticipate these will be fully complete until mid-late March, particularly in the Lake Kerferd area, which is now a full-on swamp at the moment. The trail will likely be opened with a diversion around the first part of Lake Kerferd until this can be rectified. We are also working on trailhead signage details now (to be discussed with the next reference group meeting).”

JRP (BG)

- Skills progression templates JA. Great format Joe. Thanks. Request to share with coaches ASAP.

Five-Year Plan (JG/LF)

Deferred

Trails (LP)

- Beechworth Secondary College has asked BCG to participate in its Aspire Respect Contribute 2023 program to help with trail maintenance (22 Feb, 8 & 29 March, locations TBD).
- Trail maintenance working group formed and members, include LP, David ‘Morgs’ Morgan, Derek Visser, Brenton Kaitler, Luke Woodford, Richard Lloyd
- Epic trail working Bee
- March working bee - Friday evening 3/3 with drinks afterwards, and buy/sell/swap

Grants update (LF)

- **Skills park** (DELWP has given written approval; Stronger Communities Programme Round 7); Terrain Trail will develop and deliver skills features before end April 2023 (LF and LP to follow up to ensure delivery is on time and budget).
- **Get Active Indigo Grant** (up to \$5000) closes on 20 March. Any suggestions? A Granite Girls/Guys program for young people? A coaching development program for existing coaches? BCG Uni for bike maintenance, nutrition, coaching, mental health, etc.
 - Rowena to chat with Granite Girls
- “Thank you for submitting your Sporting Club Grants Program 2022-23 Rd 1 - Evaluation Report and Acquittal – Category 3:

Operational Capacity Form. Your ID for future reference is EV-F4585116-4967.” (This is the acquittal for the CLUBMAP planning session)

Granite Guys (TM)

- Halfway through the program, everyone seems to be enjoying
- Small group of riders have been meeting socially on Wednesday nights, which is good to see
- Social ride with beginner groups on Flame Trees was received really well - hopefully, the trail will see more riders

Bike Park Trail Sanctioning (LF)

- Very soon Council will go through a huge amount of work in preparation for the lease and committee of management application. LF has submitted a request to add a toilet at the trailhead and the [expansion planning document](#) for trails in the DELWP and gaol management areas.
- from PV 14 Feb 23: Parks Victoria has received “no comment” on the Future Act notification process, so we have been able to move to the next step in the process of obtaining the approvals for the Section 19G lease. Our Statutory Planning team is currently preparing the approval documentation and briefing papers to obtain approval from the Parks Victoria Board and National Parks Advisory Council, which is required to issue the lease.

Australian Sports Foundation (JG)

Jenny and Lynn will follow this up for donations to maintain the MTB Park and Epic trail.

Should we ask ISC and Ride High Country to sponsor QR code signs at various points to donate trail karma (donations through the ASF are tax deductible)?

- **ACTION:** LF to email SM details for ASF

20 Year Anniversary of Beechworth MTB Park (PF)

- May 2023 - Paul Fitzgerald to lead
 - All depends on sanctioning of trials, defer until October Club Day

Buy, Swap and Sell Day

- See if we can tie this into a working bee, JRP, or another club event (retain on the agenda; to add to working bee in future).
- To be held in conjunction with March 2023 working bee.
- Jess at Quercus is also considering running one of these in conjunction with a bike Show and Shine at the railway precinct.
- **ACTION:** ST to ask Sally to publish details

	<p>Club Merchandise</p> <ul style="list-style-type: none"> • Ross to provide an update. <p>Trailhead Master Plan</p> <ul style="list-style-type: none"> • Can someone please help update the existing plan? The toilet is in the wrong spot in the above plan (it needs better access for cleaning and maintenance). <ul style="list-style-type: none"> ○ SM to action <p>CX Race</p> <ul style="list-style-type: none"> • LF told AusCycling that BCG would not be hosting a round this year as we've been unable to find a race director.
Business without notice	Nil
Next meeting	7pm on 16 March at Bridge Road Brewers.
Closure	There being no further business, the Chairperson thanks the members for attending and closes the meeting at 8:45pm

Appendix One - Action Items

Item	Details	Who	Update
Provide update to DEWLP on plans for MTB park		LF	BCX Projects is working on a plan now. ISC will need to approve the plan as they will be taking over third-party management of the park. BCG to endorse the plan first. 1/9 AusCycling report has been endorsed by the committee and has been forwarded to ISC - awaiting their response.
Key Register	Planned procedure - Committee members to have a key and sign keys out to club members as needed.	LP	Locks have been changed Keys to be provided to trails working group members
Level 0 Coaching Course	Increased # of members who are accredited coaches	CR	17/04/21 Six BCG members completed the course Completed
Use of prison COM land	Beechworth Prison - contact isTerry Jose	LF, IB & RL	Lyn and Richard met with Bill Love and worked through options. RL taking the lead on this project. 02/12/21 Refer to minutes 10/2/22 On hold until the audit is complete 28/04/22 LF will contact Terry Jose to give an update and maintain contact.
TidyHQ QR Code	Create a QR code to include on signage at MTB park and on socials & Trailforks for people to	RL	RL to create a QR code and get a sticker made up for the MTB Park.

Item	Details	Who	Update
	make donations to BCG for trail maintenance		2/12/21 Code developed. Completed
Child Safe Policy	Current policy to be uploaded to BCG website	CR	2/12/21 Policy uploaded to BCG website Completed
Dingle Block Trails	Work with DEWLP to sanction trails in the Stanley Dingle Block region	LP	02/21/21 Ian has the map for the region. Ian to understand the DEWP approval process by talking with Richard from Yack Tracks before the commencement of the official conversation with DEWLP. 10/02/22 Refer to Committee meeting minutes. Masterplan funding is pending an announcement on 09/22 22/06/22 Masterplan funding was unsuccessful. LP is planning to have a discussion with Simon from DEWLP. 1/9/22 DEWLP is willing to engage further on this issue once we have sorted issues around the MTB park, jumps track and Epic trail.
New Child Safety Standards	Commission for Children and Young People have released new Child Safe Standards (were seven standards, now eleven standards)	CR & JG	22/06/22 Refer to Committee meeting minutes.
EmergencyPlus	Encourage BCG members to download these apps	RL	02/21/21

Item	Details	Who	Update
What3Words	in case of emergency		RL to prepare information for communication to members via newsletter and socials. 10/02/22 JG to ask SH to regularly communicate this to members. Completed
Planned burns	DEWLP are planning prescribed burns in the Beechworth region	JG	10/02/22 JG to ask SH to communicate this information to members via newsletter and socials. Completed
Soil Searching Day	BCG to work with Specialized to have a Soil Searching Day at the MTB park. Opportunity to learn trail maintenance skills, have a trail maintenance session and raise funds through a raffle of a Specialized bike.	LF	10/02/22 JG to communicate to other cycling clubs in NE Completed 28/04/22 Refer to Committee Meeting Minutes - very successful project. Completed
Trail Counter	BCG requires a new trail counter to position on various trails	LP	10/02/22 Refer to Committee Meeting Minutes - purchase approved 22/06/22 Refer to Committee Meeting Minutes - purchased and in position 1/9/22 Luc advised counter numbers: <ul style="list-style-type: none"> - MTB park lowest 25/day in winter, 75-80/day in January - Therapy trail currently 6-10/day - Flowpoke currently 1-2/day

Item	Details	Who	Update
			<p>January 23 numbers:</p> <ul style="list-style-type: none"> - mtb park 75/day - Therapy 3/day - only just been cleared of trees and drainage repaired in mid-Jan - Flowpoke 3/day - also only just repaired from water damage & blackberries
Teenage Girls' MTB Program	BCG to host a regular session for teenage girls (to follow on from success in JRP)	IB	<p>28/04/22 IB and Clayton Neil to prepare a proposal. BCG Committee agreed to the project in principle.</p> <p>1/9/22 No progress - Ian thinks this is probably not feasible due to a lack of ability to commit for those who have previously shown interest.</p> <p>To be removed as action item</p>
GOAT event	Event organisers have requested support from BCG to provide event marshalls (with a financial incentive for the club)	JG	<p>10/02/22 BCG has little capacity to help the event, but JG will post out to members.</p> <p>Completed</p>
Rider Development - Update on website			<p>02/12/21 CR to ask SH to remove wording from website</p> <p>10/02/22 LF to ask SH to remove wording from website</p> <p>Completed</p>
Ritchie's Community Fundraising	Shoppers at Ritchie's IGA in Beechworth can nominate a local organisation for their points -	JG	<p>10/02/22 JG to ask SH to communicate this program to BCG members and ask</p>

Item	Details	Who	Update
	corresponds to donations that raise considerable funds for the club		them to nominate BCG for their points. Completed
Log volunteer hours	TrailForks has the capacity for people to log their trail maintenance hours. It is important that BCG can track volunteer hours for funding, grant applications etc.	PF	02/06/22 PF confirmed that TrailForks has this capability. 14/07/22 PF to write a guide on how to do with (speak with Yack Tracks) completed
Club Merch	RL looking into; will try and use drop shipping instead of carrying stock ourselves	RL	Nil update
Snake kits	Organise snake kit tins for MTB Park and Flame Trees	JA	
Trailhead Plan	Masterplan of the trailhead that includes skills, carpark, toilets etc.	LP	Trails working group
Club day	Heap of events offered for all club members, possibly Oct 2023	AR	