



Beechworth Chain Gang Incorporated Committee of Management Agenda

7.00pm Thursday 17 August 2023

Location

Bridge Road Brewery

Present

Luc Plowman, Ross Baker, Adrian Rodda, Maria Kraus (Treasurer), Joe Arblaster, Lynn Frerichs (President), Tom Meredith, and Steve Martin.

Apologies

Jenny Griffiths (Secretary), Brendan Grigg, Rowena Gould , Paul Fitzgerald

Acknowledgement of Country

We respect and honour Aboriginal and Torres Strait Islander Elders past, present and future. We acknowledge Aboriginal and Torres Strait Islander peoples' stories, traditions and living cultures on this land and commit to building a brighter future together.

We recognise that sovereignty was never ceded. Always was, always will be Aboriginal land.

Declaration of Conflict of Interest

Committee members to declare any conflicts of interest. None noted.

Agenda Item	Details
Minutes of the previous meetings	Motion <i>That the minutes from the 15.06.23 meeting be confirmed as a correct record.</i> Moved: Luc Seconded: Joe <i>NB. Minutes are now being uploaded onto the BCG website, and an invitation is extended to all members for every committee meeting.</i>
Circular Resolutions	None

<p>Correspondence Report</p>	<p>Incoming: Insurance quote, Beechworth Correctional Facility Cheques and Invitation to the Beechworth Inc AGM. INVITATION TO OUR 2023 ANNUAL GENERAL MEETING.pdf</p> <p>Outgoing: Nil</p> <p>Insurance Update</p> <ul style="list-style-type: none"> - We have finally updated the details of the BCG executive with CGU Insurance (this has taken months to get resolved). - Current insurance is fire cover is up to \$5,000 and theft for \$3,500. Current estimate to replace all BCG assets (trailer, tools, BBQ etc) significantly exceeds these amounts. - CGU Insurance have provided a quote of increasing both these covers to \$9,999 for \$526.51 mostly due to the increase in theft cover which is \$456.02 of that amount. <p>Committee to discuss increasing the cover. If needed here is a motion to accept the quote:</p> <p>Motion</p> <p><i>To approve increasing the coverage of our assets.</i></p> <p>Moved: Lynn</p> <p>Seconded: Tom</p> <p><i>All in favour</i></p>
<p>Toilets</p>	<p>ISC will be submitting a grant application in early 2024 for the permanent toilet/shelter designed buy Eco Logical Building Designs.</p> <p>DEECA has given permission for the portaloo at the trail head (ISC email 22 June 2023). ISC will cover 50% of portaloo cleaning costs (and 100% once the permanent structure is built). LF asked if ISC can add the portaloo cleaning to their existing contract and that cost estimate; awaiting response.</p> <p>See link for 2 quotes for portaloo purchase. I suggest we go with this one: https://portabletoilets.com.au/product/sapphire-portable-toilet/ “The Sapphire Portable Toilet is the only portable toilet on the market with dual water tanks – one for hand washing and one for the toilet flush. This allows the flush tank to have deodorisers added to it, making it ideal for those wanting something a little more special and pleasant smelling.” Cost (incl freight and off-loading at the park): \$3,168.00</p> <p>JA action: quote for materials cost for the toilet and shelter build as per Steve’s design.</p>

<p>Treasurer's Report</p>	<p>Cash flow: Profit and loss: Bank Statement:</p> <p>Club now has a square reader. Events / Merch / BBQ etc. Korinne to help Maria set it up. Marian actioning.</p> <p>Merch \$4250 Income: \$1000 Mainly Junior sizes left.</p> <p>Sell old merch on website? Sally to advertise on socials? Hold the merch for now and try to sell to JRP participants; not worth setting up an online shop for junior sizes now.</p> <p>Future costs - vegetation offsets for Stanley trails. For example, the Epic trail offsets cost: \$180,000 ? Landcare grants? LF to keep an eye out.</p> <p>Motion <i>That the finance report tabled at the 17.08.23 Committee Meeting is confirmed as a correct record.</i> Moved: Adrian Seconded: Steve <i>All in favour</i></p>
<p>New Members</p>	<p>New members:</p> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px; display: flex; align-items: center;"> <div style="background-color: #808080; color: white; border-radius: 50%; width: 20px; height: 20px; display: flex; align-items: center; justify-content: center; margin-right: 5px;">LB</div> <div>Lenny Beddoe</div> </div> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px; display: flex; align-items: center;"> <div style="background-color: #008080; color: white; border-radius: 50%; width: 20px; height: 20px; display: flex; align-items: center; justify-content: center; margin-right: 5px;">BF</div> <div>Ben Fitridge</div> </div> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px; display: flex; align-items: center;"> <div style="background-color: #008080; color: white; border-radius: 50%; width: 20px; height: 20px; display: flex; align-items: center; justify-content: center; margin-right: 5px;">MF</div> <div>Mia Fitridge</div> </div> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px; display: flex; align-items: center;"> <div style="background-color: #FFD700; color: white; border-radius: 50%; width: 20px; height: 20px; display: flex; align-items: center; justify-content: center; margin-right: 5px;">NH</div> <div>Nicholas Holzheimer</div> </div> <div style="border: 1px solid #ccc; padding: 5px; display: flex; align-items: center;"> <div style="background-color: #FF4500; color: white; border-radius: 50%; width: 20px; height: 20px; display: flex; align-items: center; justify-content: center; margin-right: 5px;">BK</div> <div>Bill Kirk</div> </div> <p>Motion: <i>That the new members are accepted.</i> Moved: Lynn Seconded: Joe</p>

	<i>All in favour</i>
Motions of which notice has been given	N/A
Matters arising from the minutes	See Action Items - Appendix 1
Child Safety	<p>JG has made a start on adding new fields into TidyHQ to have this set up as our system for recording all Child Safety related records (WWC checks, BCG Child Safety Code of Conduct etc). JG and RW to continue with this.</p> <p>Action: Start of each Term Brendan to have induction talk with group leaders. Need to always remind instructors and helpers about child:adult ratios and perhaps workshop different scenarios.</p>
General Business	<p>Committee roles (based on CLUBMAP recommendations) (LF/JA) Review club structure and assign roles to vacant positions from current CoM. https://drive.google.com/drive/folders/1EQ1ihBNvC7w-mbpmMMPRDVCHTIXR2Jfb</p> <p>Review annual plan (JG)</p> <ul style="list-style-type: none"> • defer until next meeting <p>JRP (BG)</p> <ul style="list-style-type: none"> • 56 registrations so far for term 3, which is very high for a Winter term. • Creation of new skills group levels. Designed to make it clear what skills are taught at each level. This makes it easier for the instructors to plan lessons and allocate riders to groups. • Ran first of two days for instructors with Indi from TFB, set up as a thank you. Great feedback from the sessions run so far. Second day is 27th August. • Foundation instructor training scheduled for 7th of October in Yack. 3 attendees are interested in joining, all of whom currently assist with JRP. • Development instructor course in Beechworth set for 9th and 10th of December. 4 people interested currently. • Joined an afternoon at the Beechworth MTB Park run by Yackandah. Recommend further inter-club events as a way to network with local clubs and ride new trail.

Trails (LP)

- JG - The current location of the trail counter in the park (at the top of the park) does not capture those riding the jumps line. Does it need to be moved slightly?
- LF: have the trail counters on the Epic been placed by ISC?
- see-saw to be signposted as black. someone has been fiddling with it, not balancing anymore, LP to review, contact terrain trails
- July working bee: successful implementation of gravel on start of pipeline and minor track diversion to improve safety - signage still required
- ongoing removal of fallen trees by trails working group at park and on epic - dr hong's needs clearing
- Epic trail. Have followed up Mark Turner re commitment by council to fix vehicle track section of pipeline - awaiting response
- Epic trail closure - whole trail currently closed due to HVP operations, too tricky to manage detours (easy to get lost) and trail could do with a rest to (hopefully) dry out a bit
- Epic trail conditions - continuing to monitor the Beechy side and provide updates via socials. Situation with pipeline is difficult to manage, differing opinions on whether or not to close it due to its current state.
- Potential to use prison team for leaf blowing, whipper snipping and weed spraying on flame trees, will need someone from BCG to supervise, maybe Morgs when he is back in Oct. granite girls to start in sept. LP to organise prison team
- mtb park lower car park - needs repair

Grants update (LF)

- No changes; see grants summary page [here](#)
- if time permits, LF will apply to the Indi Volunteer Grants program for coaching training and certification.

Granite Guys (TM)

- TBC
- TM purchasing Jigsaw Jump to close out the balance of the ISC Get Active Indigo Grant.

Granite Girls 2.0 (LF/RG)

- Registrations now open; all members emailed and info posted on website and social media.

Bike Park Trail Sanctioning (LF)

- Waiting on response from Parks Vic regarding the Section 19G Lease.

Australian Sports Foundation (SM)

- TBC; will push when needing to fundraise for toilet or other facilities.

20 Year Anniversary of Beechworth MTB Park (PF)

- Deferred until October Club Day
- ?21st Bday May 2024?

Club Merchandise

- Dharco looks to be the best option:
- Gravity Long Sleeve: see design here
50-99 = \$49ea
100-149 = \$47ea
150+ = \$45
- Tech T (just add the BCG logo to the T)
50-99 = \$41ea
100-149 = \$39ea
150+ = \$37

Action: AR to speak to KA to set up pre-sales; possibility to set up through TidyHQ as well.

Trailhead Master Plan (LP)

- Work in progress; waiting to hear back about toilet and shed.

Calendar of events (SM drafted)

- Please update this as you see/hear events popping up. Can someone please chat to Sally about putting an events panel on the website (or similar)?
- Action: SM to ask sally to follow up.
- [BCG 2023 Calendar of events](#)

Helen Haines visit: 20 July 2023 (LF)

- Helen enjoyed seeing the kids as much they enjoyed meeting her. Here is a copy of her 27 July 2023 Facebook post after the visit: "One of my favourite things about our region is the great outdoors and how we are encouraged to get outside and be active in our environment.

It was such a thrill to join the [Beechworth Chain Gang](#) Mountain Bike Club last week and learn about the program they are running on Thursday afternoons at the Mountain Bike Park.

	<p>After receiving a federally-funded Stronger Communities Programme grant last year, the club has built a new skills park, which has been an absolute hit and there are usually between 65 and 75 kids each week in attendance.</p> <p>The Beechworth Chain Gang has also recently received funding to run a six month long coaching program for women and girls new to the sport.</p> <p>Thanks to President, Lynn Frerichs, Program Director, Brendan Grigg and parents for supporting these young people.</p> <p>It was wonderful to get out on my bike after a long day of meetings, and a reminder that no matter how dreary our weather has been lately, it's always better to get active and outside!"</p> <p>Membership info (LF)</p> <ul style="list-style-type: none"> ● RG: Any updates on templates in TidyHQ to welcome new members, thank those that have renewed and a reminder to those that have lapsed? Chatting to Sally. Work in progress. <p>CX Race (LF)</p> <p>The available weekends/dates for the 2024 VICXS season are:</p> <ul style="list-style-type: none"> ● Potentially 4-5 May ● 8 + 9 June ● 29 + 30 June (EOI received) ● 13 + 14 July ● 3 (State Championships) + 4 August <p>LF will email Annina at AusCycling of decision to skip CX event as per CoM consensus.</p> <p>Action: SM to look into running a club dirt crit series for the club instead.</p> <p>AGM 2023 (LF/JG)</p> <ul style="list-style-type: none"> ● We need to set a date and advertise it. Please let Lynn and/or Jenny know if you are nominating to remain on the committee. ● 19 October 2023 location and details TBD: discuss details next meeting.
<p>Business without notice</p>	<ul style="list-style-type: none"> - Is there a masterplan for the carpark/skills/toilets/pump track area of the MTB Park . Asking to make sure we have left room for future weekend cafe/bar/workshop area - a lot of parks heading this way... - Post Box - JG has the key and checks this every fortnight.

	<ul style="list-style-type: none"> - LF: thank you BCG for the beautiful plant after the death of my father. It has been a challenging time recently and this gift has put a smile on my face regularly. Thank you! - Cathedral year 9 students looking to do community service; MK to liaise with LP, Jenny Kjar, RB
In-camera	TBC
Next meeting	7pm on 21 September 2023 at Bridge Road Brewers.
Closure	There being no further business, the stand-in Chairperson thanks the members for attending and closes the meeting at 8:50 pm

Appendix One - Action Items

Item	Details	Who	Update
Provide update to DEWLP on plans for MTB park		LF	BCX Projects is working on a plan now. ISC will need to approve the plan as they will be taking over third-party management of the park. BCG to endorse the plan first. 1/9 AusCycling report has been endorsed by the committee and has been forwarded to ISC - awaiting their response.
Use of prison COM land	Beechworth Prison - contact is Terry Jose	LF, IB & RL	Lyn and Richard met with Bill Love and worked through options. RL taking the lead on this project. 02/12/21 Refer to minutes 10/2/22 On hold until the audit is complete 28/04/22 LF will contact Terry Jose to give an update and maintain contact.
Dingle Block Trails	Work with DEWLP to sanction trails in the Stanley Dingle Block region	LP	02/21/21 Ian has the map for the region. Ian to understand the DEWP approval process by talking with Richard from Yack Tracks before the commencement of the official conversation with DEWLP. 10/02/22 Refer to Committee meeting minutes. Masterplan funding is pending an announcement on 09/22 22/06/22

Item	Details	Who	Update
			<p>Masterplan funding was unsuccessful. LP is planning to have a discussion with Simon from DEWLP. 1/9/22 DEWLP is willing to engage further on this issue once we have sorted issues around the MTB park, jumps track and Epic trail.</p> <p>April 23: LP discussion with DEECA; request for PDF drawing of relevant trails (in addition to trails they are already aware of: Flowpoke, Water Race etc). First step is GPS file overlapping with special protection zones, cultural overlay, heritage etc. If it gets past that, then an independent consultant does a review. DEECA needs to get through a backlog first. It will be on their radar shortly; it's not a quick process but the ball is moving.</p> <p>June 23: preparing map and GPX files to send to DEECA, hope to send this month 7 July 23: GPX files and map sent to DEECA, awaiting response</p>
Trail Counter	BCG requires a new trail counter to position on various trails	LP	<p>10/02/22 Refer to Committee Meeting Minutes - purchase approved 22/06/22 Refer to Committee Meeting Minutes - purchased and in position 1/9/22 Luc advised counter numbers:</p> <ul style="list-style-type: none"> - MTB park lowest 25/day in winter, 75-80/day in January - Therapy trail currently 6-10/day - Flowpoke currently 1-2/day

Item	Details	Who	Update
			<p>January 23 numbers:</p> <ul style="list-style-type: none"> - MTB park 75/day - Therapy 3/day - only just been cleared of trees and drainage repaired in mid-Jan - Flowpoke 3/day - also only just repaired from water damage & blackberries <p>April 23 numbers</p> <ul style="list-style-type: none"> - MTB park 35-45/day (reduced due to Epic) - Therapy 3/day - Flowpoke 3-5/day <p>May: 39 riders daily at MTB park, 3-5 on Therapy and Flowpoke</p> <p>June 23: MTB park 25 riders daily, 2-4 on therapy and flowpoke. Numbers similar to last year for June</p> <p>July 23: mtb park 37 riders daily, similar to last year, therapy 5 riders per day, flowpoke 2</p>
Club Merch	RL looking into; will try and use drop shipping instead of carrying stock ourselves	RL	<p>27/04/23</p> <p>Looking at several different options for merch - long sleeve shirts, caps, thermals, Windstopper vests, sleeves. It was reported that Champ Systems worked well in the previous run of orders.</p> <p>18/05/23</p> <p>Korinne is looking to kick things off with beanies, caps and socks to start with. Work in progress.</p>
Snake kits	Organise snake kit tins for MTB Park and Flame Trees	JA	23/04/23

Item	Details	Who	Update
Trailhead Plan	Masterplan of the trailhead that includes skills, carpark, toilets etc.	LP	Trails working group, waiting to hear if we are successful in obtaining a grant for the storage shed and toilet
Club day	Heap of events offered for all club members, possibly Oct 2023	AR	Waiting on the park to be sanctioned AR formulating a plan and details for the event.
Insurance	Need to increase the club's insurance coverage to include trailer and all tools (\$10K).	LF	17/8/23 Refer to quote from CGU Insurance
Timing system	Look into buying a system	AR	AR to speak to Ben Hartwig and Ian Burns