



# Beechworth Chain Gang Incorporated Committee of Management Minutes

7.00pm Thursday 10 November 2022

## Location

Bridge Road Brewery

## Present

Lynn Frerichs (President), Maria Kraus (Treasurer), Paul Fitzgerald, Luc Plowman, Rowena Gould, Adrian Rodda, Steve Martin, Ross Baker

## Apologies

Brendan Grigg, Joe Arblaster, Tom Meredith, and Jenny Griffiths (secretary)

## Acknowledgement of Country

We respect and honour Aboriginal and Torres Strait Islander Elders past, present and future. We acknowledge Aboriginal and Torres Strait Islander peoples' stories, traditions and living cultures on this land and commit to building a brighter future together.

We recognise that sovereignty was never ceded. Always was, always will be Aboriginal land.

## Declaration of Conflict of Interest

Committee members to declare any conflicts of interest.

Agenda Item	Details
<b>Minutes of the previous meetings</b>	Motion <i>That the minutes from the 01.09.2022 meeting be confirmed as a correct record.</i> Moved: Luc Plowman Seconded: Paul Fitzgerald <i>NB. Minutes are now being uploaded onto the BCG website, and an invitation is extended to all members for every committee meeting.</i>
<b>Circular Resolutions</b>	The following circular resolution was moved by Jenny Griffiths, seconded by Lynn Frerichs: <i>That the Beechworth Chain Gang Incorporated award the contract for the refurbishment of the</i>

	<p><i>Beechworth MTB Park jumps track to Terrain Trails at a cost of \$12,316 plus GST (totalling \$13,350) as per their quote dated 13/10/22.</i></p> <p>The following Committee members voted to accept the resolution: LP, BG, PF, RB, RG, SM</p>
<b>Correspondence Report</b>	<p>Outgoing:</p> <ul style="list-style-type: none"> <li>• Advice to Terrain Trails that BCG has been awarded the contract for the redevelopment of the MTB Park Jumps track.</li> <li>• Registration of the affiliation of BCG with AusCycling (waiting on the invoice for payment).</li> <li>• Consumer Affairs Victoria Annual Statement for registration of Incorporated Association.</li> </ul> <p>Incoming:</p> <ul style="list-style-type: none"> <li>• Minister for Community Sports - the advice of successful grant</li> </ul>
<b>Toilets</b>	Still waiting on land manager approvals
<b>Treasurer's Report</b>	<p>Motion <i>That the finance report tabled at the 10.11.22 Committee Meeting be confirmed as a correct record.</i></p> <p>Moved: Lynn Frerichs Seconded: Adrian Rodda</p>
<b>New Members</b>	<p>Current members: 242</p> <p>Motion: <i>That the new members are accepted.</i></p> <p>Moved: Seconded:</p>
<b>Motions of which notice has been given</b>	N/A
<b>Matters arising from the minutes</b>	See Action Items - Appendix 1
<b>Child Safety</b>	Motion: That the revised Child Safety Policy and Child Safe Code of Conduct and the new Child Safety Responding and Reporting Obligations Policy and Procedure are adopted.

	<p>Deferred to next meeting - important to be resolved; everyone asked to edit the document and/or mark it as approved this week.</p> <p>Moved:</p> <p>Seconded:</p> <p><i>If approved, Jenny Griffiths will coordinate the communication of these important documents, and all Committee members and JRP volunteers to sign the revised Code.</i></p>
<p><b>General business</b></p>	<p><b>BCG Committee Members' Goals for 2023</b></p> <ul style="list-style-type: none"> <li>● Each committee member is to propose a goal for their involvement with the BCG Committee.</li> <li>● JA - Development of structured levels for JRP (with the assistance of Adam Kelsall from AusCycling)</li> <li>● LF - to get everything sorted with Parks Vic</li> <li>● LP - Stanley trails ongoing - Monthly Working Bees up and running inc Epic Trail</li> <li>● RB - Influencer/coaching course</li> <li>● AR - happy to assist other team members</li> <li>● RG - happy to assist memberships or anything</li> <li>● PF - organise celebrations for park 20th birthday!!</li> <li>● SM - supporting where he can / coaching course</li> <li>● MK - complete Level 1 and assistant coach, and complete chainsaw course.</li> </ul> <p><b>End of Year Celebration</b></p> <ul style="list-style-type: none"> <li>● NB. Let's call this an 'End of Year' event to ensure inclusivity.</li> <li>● All to agree to details of an event and at least one member to coordinate.</li> <li>● AR to organise.</li> <li>● Set budget \$600</li> <li>● Date: 7th December 6pm</li> <li>● Lights required for return ride and dress ups are highly recommended</li> </ul> <p><b>Working Bees</b></p> <ul style="list-style-type: none"> <li>● Luc Plowman proposing a working bee on the morning of Saturday 3 December, urgent maintenance works required</li> <li>● add social function to attract more people</li> <li>● promotion of working bees</li> <li>● 12 month schedule of working bees to be adopted</li> <li>● reporting of trail maintenance using trail forks</li> <li>● Sat/Sun mornings and evenings over Summer</li> </ul>

- 300-500 maintenance hours on Epic required for BCG and Yack Tracks
- members to commit to 2 Working Bees per year ideally
- Club provides drinks/bbq / car boot sale
- To be recorded on Trailforks
- Every five years, council is recommended to do formal maintenance of Epic
- RB and RG to organise BBQ for 3rd December
- Talk to Butcher and Bakery for a discount on snags and bread or IGA

### **Epic Trail**

- Trail segment names - 5 sections BCG gets to name
- Baarmutha Belter; Big D; Kerry Eagle; Pipeline; Lake Track??; Element 79 (YASSSS!!) ; Homeward Bound; on the spreadsheet; open to more suggestions before presenting to members
- Logo being developed - marked intersections
- Indigo Epic Marketing Meeting at Tanswells on 23 November; open to all.

### **JRP**

In-absentee update from Brendan:

- We have hit 60 registrations for Term 4, which is the highest I have seen since pre-COVID! 🎉
- The BCG JRP jerseys have been a hit, resulting in a sea of BCG red and grey at the JRP sessions, giving a real club feel. Big thanks to Korrine for organising. Approximately half of the ordered jerseys have been bought/issued.
- Joe Arblaster has been looking at developing a more structured course, and some good resources from other clubs have been unearthed.
- Council is attending next week's JRP session to photograph, and film participants as part of their Respect Is (preventing violence against women) campaign (photograph consent forms provided by ISC on the day)
- An AusCycling Foundation level instructor course is scheduled for Saturday 10 December in Beechworth. I have four people keen so far: Jenny, Steve M, Floret, and Ross. Andrew McInerney (regular helper) can't make it. I'd also suggest Dave Taylor and Shaun McManamny are other good candidates. I would welcome further suggested participants, particularly women. BCG can use the qualifications for adult or youth sessions in future. We must continue to train the next generation of coaches to maintain adequate numbers for our JRP registrations.
- Traditionally, BCG has also paid for first aid if required. A first aid certificate is needed for the qualification to be valid.

- Level 2 coaching to be discussed

**Motion:** That the BCG pays for BCG members to undertake the AusCycling Foundation Instructor MTB course to be held on Saturday 10 December. The cost per person is \$290, with approximately four to six BCG members attending.

Moved: Rowena Gould

Seconded: Luc Plowman

**MOTION:** To transition JRP (and the club as a whole) to the Heja app for all communications and events

Moved: Lynn

Second: Luc

#### **Five-Year Plan**

- Floret Meredith is working on the review of the Vision/Mission/Values. Once this has been completed, the Five Year Plan can be presented to the Committee for final approval and communication to members. Thanks to Flo for taking on this project.
- For clarity, should our mission revolve around all things cycling or focus specifically on MTB? The survey in 2021 suggested both; please discuss and respond to Flo (LF).
  - Keep it as a broad focus, primarily MTB

#### **Trail Audit**

- Still waiting on responses from Parks Vic regarding the next steps required

#### **Trail Counter**

- See appendix.

#### **Jumps Line at MTB park**

- signage - temp and permanent
- drainage work on XC trail below jumps
- Acknowledgement of Bendigo Bank and Specialized

#### **Grants update**

- Minister for Community Sports - the advice of a successful grant of \$2k for the CLUBMAP workshop to be held on 24 November. Lynn Frerichs to provide details. *Well done to Lynn on her work on this grant application.*

- Survey to be completed
- Login details on Excel spreadsheet in email

### **Granite Guys**

- 37 participants signed up and had their 1st program day last Sunday (6/11)
- Due to the way the coaching is charged, and the final number of participants, each member now gets 4 coaching sessions instead of the original 3
- Participants seemed to enjoy the program, I've had a few comments to say people have enjoyed it
- We had an informal ride last night also, where a few participants came and checked out some of the trails in the bike park. There seems to be a good group feeling being started, and plans made to ride together
- Next session is on 4/12/22

### **Bike Park Plan**

- No change; pending ISC and PV discussions.

### **Australian Sports Foundation**

Motion: That the BCG sets up a portal through the Australian Sports Foundation for the maintenance of the Beechworth MTB Park to enable people to make tax-deductible donations.

[Fundraise - Australian Sports Foundation \(asf.org.au\)](https://www.asf.org.au)

Moved: Steve

Seconded: Maria

*Jenny Griffiths can coordinate if approved; LF to provide Jenny with all login details, as the BCG is already registered previously. Liaise with Sally to post on socials, newsletter and website as well*

### **20 Year Anniversary of Beechworth MTB Park**

- May 2023 - Paul Fitzgerald to lead

### **Buy, Swap and Sell Day**

- See if we can tie this into a working bee, JRP or another club event (retain on agenda; to add to working bee in future)

### **Granite Classic Shuttle Day with TNE**

- TNE are supporting the Bridge Road Brewery Granite Classic on April 29th 2023, in conjunction with their event we would like to launch a shuttle service for the Indigo Epic and Rail Trail on Sunday 30th April 2023.

	<p>TNE will offer a \$10 shuttle service to experience the new trail and then shuttle them back. TNE is looking to partner with the Chain Gang and Yack Tracks to offer 8 volunteers (4 from Beechworth, 4 from Yackandandah) to register people, drive a bus (with Shingleback trailer) and help with packing bikes. In exchange for the volunteer services TNE will donate 100% of the takings of the day to both clubs. We estimate about 500 people riding the shuttles over the time period equating to \$2500 to each club for the day.</p> <p>MOTION: The BCG accepts TNE's offer and will provide volunteers to assist on the 30th of April 2023.</p> <p>Moved: Lynn</p> <p>Seconded: Paul</p> <p><b>Club Merchandise</b></p> <p>Korinne Arblaster is keen to help with this. BCG to discuss what items to include and drop-shipping/carrying inventory. Ross to assist Korinne.</p>
<b>Business without notice</b>	Nil
<b>Next meeting</b>	Thursday 15 December at Bridge Road Brewers.
<b>Closure</b>	There being no further business, the Chairperson thanks the members for attending and closes the meeting at 9:00 pm

## Appendix One - Action Items

Item	Details	Who	Update
Provide update to DEWLP on plans for MTB park		LF	BCX Projects is working on a plan now. ISC will need to approve the plan as they will be taking over third-party management of the park. BCG to endorse the plan first. 1/9 AusCycling report has been endorsed by committee and has been forwarded to ISC - awaiting their response.
Key Register	Planned procedure - Committee members to have a key and sign keys out to club members as needed.	LP	Locks have been changed
Level 0 Coaching Course	Increased # of members who are accredited coaches	CR	17/04/21 Six BCG members completed the course <b>Completed</b>
Use of prison COM land	Beechworth Prison - contact isTerry Jose	LF, IB & RL	Lyn and Richard met with Bill Love and worked through options. RL taking the lead on this project. 02/12/21 Refer to minutes 10/2/22 On hold until the audit is complete 28/04/22 LF will contact Terry Jose to give an update and maintain contact.
TidyHQ QR Code	Create a QR code to include on signage at MTB park and on socials & Trailforks for people to	RL	RL to create a QR code and get a sticker made up for the MTB Park.



Item	Details	Who	Update
	make donations to BCG for trail maintenance		2/12/21 Code developed. <b>Completed</b>
Child Safe Policy	Current policy to be uploaded to BCG website	CR	2/12/21 Policy uploaded to BCG website <b>Completed</b>
Dingle Block Trails	Work with DEWLP to sanction trails in the Stanley Dingle Block region	LP	02/21/21 Ian has the map for the region. Ian to understand the DEWP approval process by talking with Richard from Yack Tracks prior to commencement of official conversation with DEWLP. 10/02/22 Refer to Committee meeting minutes. Masterplan funding is pending an announcement on 09/22 22/06/22 Masterplan funding was unsuccessful. LP is planning to have a discussion with Simon from DEWLP. 1/9/22 DEWLP willing to engage further on this issue once we have sorted issues around the MTB park, jumps track and Epic trail.
New Child Safety Standards	Commission for Children and Young People have released new Child Safe Standards (were seven standards, now eleven standards)	CR & JG	22/06/22 Refer to Committee meeting minutes.
EmergencyPlus	Encourage BCG members to download these apps	RL	02/21/21

Item	Details	Who	Update
What3Words	in case of emergency		RL to prepare information for communication to members via newsletter and socials. 10/02/22 JG to ask SH to regularly communicate this to members. <b>Completed</b>
Planned burns	DEWLP are planning prescribed burns in the Beechworth region	JG	10/02/22 JG to ask SH to communicate this information to members via newsletter and socials. <b>Completed</b>
Soil Searching Day	BCG to work with Specialized to have a Soil Searching Day at the MTB park. Opportunity to learn trail maintenance skills, have a trail maintenance session and raise funds through a raffle of a Specialized bike.	LF	10/02/22 JG to communicate to other cycling clubs in NE <b>Completed</b> 28/04/22 Refer to Committee Meeting Minutes - very successful project. <b>Completed</b>
Trail Counter	BCG requires a new trail counter to position on various trails	LP	10/02/22 Refer to Committee Meeting Minutes - purchase approved 22/06/22 Refer to Committee Meeting Minutes - purchased and in position 1/9/22 Luc advised counter numbers: <ul style="list-style-type: none"> <li>- MTB park lowest 25/day in winter, 75-80/day in January</li> <li>- Therapy trail currently 6-10/day</li> <li>- Flowpoke currently 1-2/day</li> </ul>

Item	Details	Who	Update
Teenage Girls' MTB Program	BCG to host a regular session for teenage girls (to follow on from success in JRP)	IB	28/04/22 IB and Clayton Neil to prepare a proposal. BCG Committee agreed to the project in principle. 1/9/22 No progress - Ian thinks this is probably not feasible due to lack of ability to commit for those who have previously shown interest. <b>To be removed as action item</b>
GOAT event	Event organisers have requested support from BCG to provide event marshalls (with a financial incentive for the club)	JG	10/02/22 BCG has little capacity to help the event, but JG will post out to members. <b>Completed</b>
Rider Development - Update on website			02/12/21 CR to ask SH to remove wording from website 10/02/22 LF to ask SH to remove wording from website <b>Completed</b>
Ritchie's Community Fundraising	Shoppers at Ritchie's IGA in Beechworth can nominate a local organisation for their points - corresponds to donations that raise considerable funds for the club	JG	10/02/22 JG to ask SH to communicate this program to BCG members and ask them to nominate BCG for their points. <b>Completed</b>
Log volunteer hours	TrailForks has the capacity for people to log their trail maintenance hours. It is important that BCG can track volunteer hours for funding, grant	PF	02/06/22 PF confirmed that TrailForks has this capability. 14/07/22

Item	Details	Who	Update
	applications etc.		PF to write a guide on how to do with (speak with Yack Tracks)
Club Merch	RL looking into; will try and use drop shipping instead of carrying stock ourselves	RL	Nil update